

MEHEDI HASSAN



CONTACT



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Doha, Qatar.





Name : Mehedi Hassan : Abdul Momin Father's Name Mother's Name : Shahnara Begum Permanent Monohara, Lognoshar-3500,

Barura, Cumilla. Address

Blood Group : O+

Date of Birth : 15th November, 1998 Sex : Male Marital Status : Married Religion : Islam. : Bangladeshi. Nationality Passport No : A15722096 Visa Number : 362024188551



CAREER OBJECTIVE

To excel in life by working in an organization that would give me the platform to exercise my managerial and leadership skills to the highest extent.



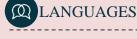
PROFESSIONAL SKILL

Office Management: MS Word, MS Excel, Power Point, Adobe Photoshop, Type Writing.

Browsing: E-mail & Internet.

Operating System: Windows 7, 8,8.1,10

Others: Installing CC Camera.















WORK EXPERIENCES

Organization Name: Jhalam High School & College.

Duration: 16/10/2023 to 31/08/2024

Designation: Office Assistant Cum Computer Operator Address: Jhalam Bazar, Barura, Cumilla, Bangladesh.

> Organization Name: Bank Asia Ltd. Duration: 03/01/2023 to 10/10/2023 **Designation:** Assistant Cash Officer

Address: Jhalam Bazar, Barura, Cumilla, Bangladesh.

➤ Organization Name: Makkah Computer Duration: 03/01/2019 to 30/12/2022

Designation: Sales Executive Cum Computer Operator

Address: Cantonment, Cumilla, Bangladesh



EDUCATION

BBA Hons (Bachelor of Business Administration)

Institution : Victoria College, Cumilla.

Department : Management

University : National University (NU)

Year : 2021

: 2.98 (Out of 4.00) Result

HSC (Higher Secondary Certificate)

: Cumilla Govt. Commercial Institute Institute

Group : Accounting (DIBS) Board : Dhaka (DIBS)

Year : 2017

Result : 4.64 (Out of 5.00)

SSC (Secondary School Certificate)

Institute : Amratoli C. Ali High School

Group : Business Studies

Board : Cumilla Year : 2015

: 4.39 (Out of 5.00) Result



OTHERS EDUCATION

Computer Education

Institution : Bangladesh Post Office

: Diploma in Software Application Course Course

University/Board : Postal Academy, Rajshahi

: 2023 Year

: Completed Result



EXTRA CURRICULAR ACTIVITIES

- Good managerial ability.
- Dynamic & challenge driven.
- > Committed, positive mind set sincere.
- Enthusiastic in challenging working field and decision making capability.
- > Excellent negotiation and interpersonal communication skills.



HOBBY

- Traveling
- Reading books
- watching movies &
- Listening Songs
- Cooking.



TRAITS & SKILLS

- Able to handle pressure and motivate people in a positive way.
- Able to make friends quickly and get along with others.



DECLARATION

I, **Mehedi Hassan**, hereby declare that the above-furnished information is true to the best of my knowledge and belief.



SCAN QR CODE



(Mehedi Hassan)

Signature

Date: / /