

# DANISH WAQAR



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**Address:** Old Al-Ghanim Doha Qatar.

**Date of Birth:** 19<sup>th</sup> May 1996

**Nationality:** Pakistani

**Languages:** English, Urdu, Arabic and Punjabi

## CAREER OBJECTIVE:

To seek a challenging position in an active environment and desires to progress further in the same field and like to Grow with the organization and prove to be an asset for its potential effective functioning and be a best performer in achieving organizational goals and its success, besides achieving more knowledge by working with multinational companies having diversified potential business.

## SKILLS:

- Communication
- Leadership
- Problem Solving
- Decision Making
- Time Management
- Teamwork
- Management
- Customer Service

## SOFTWARE SKILLS:

- Operation system Windows XP/7/8.1 7/10
- Knowledge of MS office (Ms-Excel, MS Word, and Power Point)

## ACADEMICS:

- **F.A – 2019**  
B.I.S.E Lahore, Pakistan
- **Matric – 2014**  
B.I.S.E Lahore, Pakistan

## EXPERIENCE:

### Cashier

Seven stars Egyptian restaurant

Nov 2023 – Continue

### Responsibilities:

- Provide excellent customer service to all customers,
- Handle cash and credit card transactions accurately and efficiently,
- Maintain a clean and organized work environment,
- Assist customers with any questions or concerns they may have,
- Count and balance cash drawer at the end of each shift,
- Process returns and exchanges.
- Stock shelves and maintain inventory levels

**Executive Chef**  
Chicks Mix Lahore, Pakistan

**Oct 2021 – Feb 2023**

**Responsibilities:**

- Plan and direct food preparation and culinary activities.
- Modifying menus or create new ones that meet quality standards.
- Estimating food requirements and food/Labor costs.
- Supervising kitchen staff's activities.
- Arrange equipment purchases and repairs.
- Recruiting and managing kitchen staff.
- Rectifying arising problems or complaints.
- Give prepared plates the "final touch".
- Performing administrative duties.
- Comply with nutrition and sanitation regulations and safety standards.
- Keeping time and payroll records.
- Maintain a positive and professional approach with coworkers and customers

**Supervisor FMCG (Grocery)**  
MAJID AL FUTTAIM(Carrefour), Pakistan

**Jan 2021 – Sep 2023**

**Responsibilities:**

- Responsible for managing the workflow and training new hires on how they can best serve customers and teams of employees.
- Creating schedules that keep everyone busy with deadlines met to prevent gaps or downtime while giving direction and feedback about what needs improvement.
- Ensure merchandise is clean and ready to be displayed.
- Ensure pricing is correct and Ensure promotions are accurate and merchandised to the company's standards.
- Ensure standards for quality, customer service and health and safety are met.
- Monitoring inventory, organizing staff work schedules, and providing store performance reports.

**Consultant**  
IGI Life Insurance Lahore, Pakistan.

**May 2020 – Dec 2020**

**Responsibilities:**

- Consults with clients and prospective clients to assess insurance needs, budget, financial planning goals, and other relevant details.
- Provides rate quotes and coverage recommendations; assists with long-term planning.
- Assists with completion of application and other necessary paperwork; obtains underwriting approval.

**Sales Promotor & Brand Ambassador**  
Philip Morris International (Tobacco Company)

**Nov 2018 – Apr 2020**

**Responsibilities:**

- Provide information on promoted products/services.
- Identify interest and understand customer needs and requirements.
- Suggested specific product purchases to meet customers' need.
- Set up booths or promotional stands and stock products.

**Order Taker**  
Coffee Planet (Pakistan)

**Dec 2017 – Sep Oct 2018**

**Responsibilities:**

- Taking orders from customers, either face-to-face, over the phone or online.
- Entering the information into a computer system as per customer order including extra ingredients.
- Taking payments whenever required and issuing bills or receipts.
- Attending customer complaints and resolving the issues and providing additional information.

**Electrical Supervisor**  
Crown Electromechanical (Bahrain)

**Jan 2015 – Mar 2017**

**Responsibilities:**

- Planning and scheduling project as per estimated time required.
- Estimating materials and ensuring availability of materials.
- Supervising subordinates and assigning tasks to appropriate personnel.
- Ensuring availability of tools and equipment.
- Adherence to the safety protocols and standards.
- Maintaining records and preparing reports.